



VOLUNTEER APPLICATION

Address: 361 State Route 23, Claverack, NY 12513

Tel: 518.851.2581 **Fax:** 518.851.2582 **E-mail:** info@wondharmacenter.org

Website: www.wondharmacenter.org

Thank you for your interest in the **Won Dharma Center** Volunteer Program. Your willingness to donate your time and service is greatly appreciated. Please complete this form as well as the waiver below and return them both by email to info@wondharmacenter.org. You may also fax these to 518 951-2582 or send by mail to the Volunteer Coordinator at the above address. We prefer email or regular mail.

How did you hear about Won Dharma Center? _____

Availability (Please circle your availability schedule below)

Weekdays Only Weekends Only Special Events During Retreats
Specific Days/Times _____

Personal Information (Please print)

Today's Date _____ **Name** _____

Address _____ **City, State** _____

Zip Code _____ **Country** _____

Phone (Day) _____ **Phone (Evening)** _____

Date of Birth: _____ **M** _____ **F** _____

Email: _____

Is email the best way to get in touch with you? Y _____ N _____ If not, what is? _____

Do you snore? Yes _____ No _____ Profession/Occupation _____

Do you have any previous experience as a volunteer? Y _____ N _____

If yes, where and when?: _____

Motivation in Applying for Volunteer Work

What attracted you to the Won Dharma Center volunteer program? _____

What are your expectations of your stay here? _____

Practice History

Do you have any experience with Buddhist practices? Y _____ N _____

If yes, in what tradition _____

How many years have you been practicing? _____

Do you have any other religious affiliation? _____

Diet

Do you have any dietary restrictions of food allergies? Y _____ N _____

If yes, list your dietary restrictions and/or food allergies:

Fees

Participants are responsible for their own transportation fees (to and from). Participants' room and board will be determined by the amount of time and/or skills made available to the center.

WHAT SKILLS AND EXPERIENCE ARE YOU WILLING TO OFFER?

(Please check all that may apply to you)

PROGRAMS/SPECIAL EVENTS

_____ Set up/Clean up

_____ Audio/Video Support

_____ Registration

_____ Parking/Transportation Coordinator

_____ Driver

_____ Office Support

KITCHEN

_____ Meal Prep & Clean Up

_____ Special Events food prep, as needed.

FACILITIES

_____ Gardening/Planting/Weeding

_____ Carpentry/Construction

_____ Housekeeping

_____ Building Maintenance/Painting

ADMINISTRATION

_____ Phones/Reception Desk

_____ Mailings

_____ Organizing/Filing

_____ Database Management

_____ Legal Consultation

_____ Bookkeeping

COMMUNICATIONS

_____ Desktop Publishing/Graphic Arts

_____ Editing/Proofreading

_____ Website (fluency in HTML)

_____ Marketing/Flyer Distribution

_____ Audio Tape Transcription

_____ Public Relations

Circle all Applications and Social Media with which you have experience:

Adobe InDesign

Adobe Acrobat

Facebook

Twitter

Blogging

Any others (please list) _____

General Health: Do you have any physical limitations or injuries that might prevent you from performing some assignments that require physical exertion (i.e. lifting heavy objects, chopping wood, garden maintenance, etc): _____ If so, please explain: _____

Do you have Medical Insurance? Y _____ N _____ Insurance Company Name? _____

Emergency Contact

Name _____ Relationship _____

Phone number _____ City/State/Country _____

Won Dharma Center Volunteer Program Waiver

Please be advised that volunteers are not covered under the Won Dharma Center's worker's compensation policy. Therefore, it is strongly recommended that all volunteers have their own health insurance.

VOLUNTARY INTENT

1. I acknowledge that I have voluntarily applied to participate in the Won Dharma Center Volunteer Program (the "program") at the Won Dharma Center, located at 361Route 23, Claverack, NY 12513.
2. I understand that no compensation is expected in return for my services and that the Won Dharma Center will not provide any benefits traditionally associated with employment.

ASSUMPTION OF RISK

3. I am aware and fully understand that participating in the program may involve strenuous physical activities or other activities that inherently include some risk of harm, such as carpentry work, lifting heavy objects or food preparation. I agree to participate voluntarily in these activities with full knowledge of the risks involved, and hereby expressly assume any and all risks of harm that may result from these activities and forever release the Won Dharma Center from all liability for injury, illness, death, or property damage associated with or resulting from my participation in the program.

RELEASE

4. I hereby agree that I, my assignees, heirs, distributees, guardians, and legal representatives will not make a claim against, sue or attach the property of the Won Dharma Center, its affiliates, employees, agents or volunteers or any of its affiliated organizations for injury or damage resulting from acts, howsoever caused, by any employee, agent, or contractor of the Won Dharma Center, or any of its affiliated organizations, as a result of my participation in the program. I further agree that this Waiver is intended to be as broad and inclusive as permitted by the State of New York, and this Waiver shall be governed by and interpreted in accordance with the laws of the State of New York.

KNOWING AND VOLUNTARY EXECUTION

5. By signing below, I fully acknowledge that I have carefully read this Waiver and expressly understand its intent and contents. I further acknowledge that I understand that this is a release of liability and a contract between myself and the Won Dharma Center and/or its affiliated organizations, and I hereby willingly and voluntarily execute this Waiver.

Your signature _____

Date_____

Please type your name here if you are filling this out on-line.

By electronically signing your name above, you are stating: 1) that you are over the age of 18 years, and 2) that all the information you have provided to us in this application is true. Being under the age of 18 or providing falsified information may result in immediate expulsion from the Won Dharma Center.